E - SAFETY POLICY

Introduction

E-Safety encompasses Internet technologies and electronic communications which is the need of the hour. The extensive use of technology highlights the need to educate children and young people about the benefits and risks of using new technology and provides safeguards and awareness for users to enable them to control their online experiences. At IIS, we understand the responsibility to educate our students in e-Safety issues; teaching them the appropriate behaviours and to enable them to remain both safe and legal when using the internet and related technologies, in and beyond the context of the classroom. As a school, we aim to equip the children with the skills to manage themselves safely, while using technology inside and outside of school.

This policy recognizes our commitment to keeping children safe and acknowledges its part in the school's overall Safeguarding policies and procedures.

Aims of the policy

Students use the internet and other digital technologies to support, extend and enhance their learning;

Students develop an understanding of the uses, importance and limitations of the internet and other digital technologies in the modern world including the need to avoid undesirable material

Informing teachers and parents/guardians about their role in safeguarding and protecting students at home.

To have effective and clear measures to monitor and deal with cases of cyber-bullying.

Students use existing, as well as emerging technologies safely.

E-safety in the class

The school provides opportunities within a range of curriculum areas to teach about e-safety.

Educating pupils on the dangers of technologies that maybe encountered outside school is done informally when opportunities arise and as part of the e-safety programmes.

The teaching of e-safety focuses on helping children to recognise inappropriate content, conduct, contact and commercialism and helps them learn how to respond or react appropriately.

Students are aware of the impact of online bullying and know how to seek help if they are affected by these issues.

Students know how and whom to seek advice or help if they experience problems when using the internet and related technologies; i.e. parent/ carer, teacher/ trusted staff member.

School has shared the school level e safety concern addressing staff members details to all

stakeholders

Safeguarding Children at E- Learning context

All children must understand that if they see an unacceptable image on a computer screen, they must lower the screen (laptop) or turn off the screen, and then report immediately to a member of staff.

Students will be taught how to be SMART online and while using the Internet at home will be given clear objectives for its use.

Students should be taught to be critically aware of the materials they are shown and how to validate information before accepting its accuracy.

Children will be taught about the risk of Online Bullying, how to avoid it and what to do if it happens, during lessons on ICT.

Online Communication and Social Networking (Parents and Students):

Students may only use approved e-mail accounts given by the school, as part of curriculum teaching.

Pupils are taught to use e-mail accounts safely and appropriately in order to prevent exposure to offensive or inappropriate e-mails.

Students are guided to treat incoming e-mails as suspicious and not to open attachments unless the author is known.

Pupils are taught not to reveal personal details of themselves or others, including that which may identify them or their location, in any online communication – email, social networking or otherwise.

Pupils are advised about the possible consequences of placing personal photos on any social network space.

Students are informed of the dangers of meeting anyone from online communications and the importance of how to report concerns to a safe adult.

Students and parents are advised that the use of social network spaces outside school brings a range of dangers for primary aged pupils and only moderated and monitored social networking sites should be used for this age range.

Children are educated about the dangers of social media and empowered with the skills to protect themselves online, to prevent adverse consequences.

Staff Guidance on the use of Social Networking and Professional Conduct Online:

It is never acceptable to accept a friendship request from a child from the school as in almost all cases children of primary age using such networks will be breaching the terms and conditions of use of those networks. It is also extremely inadvisable to accept as friends ex-pupils who are still minors.

Staff are required to follow the guidelines and demonstrate acceptable conduct at all times when using technology systems and also act in a professional manner when accessing the internet from home. The school and Local Authority will be informed in the case of misuse or unprofessional conduct.

Equal Opportunities for students with additional needs

The school endeavours to deliver a consistent message to parents and pupils with regard to the schools' e-safety rules.

Staff are aware that some pupils may require additional teaching including reminders, prompts and further explanation to reinforce their existing knowledge and understanding of e-safety issues.

Where a pupil has poor social understanding, careful consideration is given to group interactions when raising awareness of e-safety.

Internet activities are planned and well-managed for these children.

Assessing Risks:

The school will deliver awareness to students to prevent access to inappropriate material in internet.

However, due to the international scale and linked Internet content, it is not possible to guarantee that unsuitable material will never appear on a computer. The school cannot accept liability for the material accessed, or any consequences of Internet access by students at home.

Handling e-safety Complaints:

Deliberate act of inappropriate conduct by any user will lead to the incident being logged in the e safety incident register.

Complaints of Internet misuse will be dealt with by a senior member of staff.

Complaints of e learning concerns like e bullying will be dealt primarily with the class teachers and forwarded to the e safety committee for needful action.

A team of e concern addressing has been functional in the school, with their contact details shared with all stakeholders.

Students and parents are informed of the complaints procedure.

Any instance will be managed appropriately with due regard to confidentiality.

Communication of Policy

Students and Parents

The policy is updated in all Google classrooms and student have any time access to it.

Staff

All staff members are informed about and given access to the School e-Safety Policy and its importance explained.

EVALUATION AND REVIEW

The evaluation and review of the policy will be conducted from time to time and as and when necessary.

Prepared on: 12 April   2020